

Rowan College at Gloucester County
Division of Instructional Technology
Instructional Center/Room 435
1400 Tanyard Road
Sewell, NJ 08080

Dear Online Student:

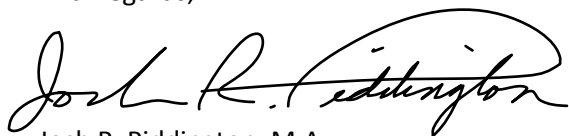
Welcome to your Online Course at Rowan College at Gloucester County.

The online course for which you have registered provides you the same credit and educational experience as a traditional classroom course. The advantage is you control the time of day that you participate in the course activities. You manage the time you invest in the learning activities based upon your schedule needs. Please continue to read this welcome letter for important answers to common questions!

1. **When does my course begin?** Online courses follow the same academic schedule as traditional classes. You can find the start date for the current semester on the [Academic Calendar](#). **Be aware that many courses will begin after the official start of the semester. You must consult your RCGC class schedule for your course's official start date. You will NOT be able to access or view your course that uses eLearning until the official first day of your class.**
2. **What is eLearning?** All online courses run on a Learning Management System (*LMS*) known as eLearning. You access eLearning courses through the internet using a current web browser like *Google Chrome*.
 - a. **If you are taking an online course for the first time you are required to view an Online Course Orientation that will explain how to successfully use all of the online course tools.** To view the orientation just open your web browser and go to elearning.rcgc.edu and then click the link on the left that says Orientation & Video Tutorials.
3. **What is my RCGC User Name and Password?** RCGC uses a single User Name and Password to access ALL online resources such as the RCGC Portal, Webmail and **eLearning**. If you don't already know your User Name, call Technical Support at 856.415.2298 and select option 2.
4. **How do I access my online course?** To access your online course for the first time go to www.rcgc.edu and login to the RCGC Portal. Once logged in, click on the **eLearning link** located in the left-hand column under the My Applications module.
5. **How do I get my textbooks?** Textbooks can be purchased online at <http://rcgc.bncollege.com>.

Now, get ready to enjoy your online learning experience and welcome to our community of online learners! If you need any additional assistance please contact the eLearning Support Center at 856.415.2298, option 4 or email eLearningSupport@rcgc.edu.

Kind Regards,



Josh R. Piddington, M.A.

Vice President & Chief Information Officer
