Community Service Corps
Of
Gloucester County New Jersey

Volunteer Opportunity Booklet

“Making a Difference”

Gloucester County College
1400 Tanyard Road
Instructional Center Room 418
(Located adjacent Parking Lot F)
Sewell, New Jersey
08080

Phone (856) 468-1742
Fax (856) 468-0326

www.seniorcorps.gov
“Sometimes when we are generous in small, barely detectable ways, it can change someone else’s life forever.”

Margaret Cho
This is a comprehensive directory of non-profit organizations in Gloucester County who have requested Senior Corps volunteer assistance.

To acquire contact information for the agencies listed in this directory please call:

Senior Corps
Community Service Corps
at
(856) 468-1742
Organizations requesting volunteer Assistance

**AARP**

542 Penn Blvd.
Deptford, NJ  08096

**Job and Description:** Income Tax Counselor - Assist individuals with the preparation of their tax return in accordance with the guidelines established between the IRS & AARP Foundation. Training provided.

**ARC of Gloucester County**

555 Gateway Blvd.
Woodbury, NJ 08096

**Job and Description:** Provide support and services for citizens with developmental disabilities living in Gloucester County in order to help them become independent. Work one on one with clients to help them learn independent living skills, tutoring, and mentoring.
Animal Shelter of Gloucester Co.

1200 N. Delsea Drive
Clayton, NJ 08312

Job and Description: Escort the public into the kennel area for adoptions and lost pets. Assisting in the office by checking through our “lost and found” reports and contacting residents to see whether or not they have located their pets. Laundry of pet bedding, walking dogs, help coordinate special events

Battleship New Jersey

62 Battleship Place
Camden, NJ 08102

Job and Description: Tour guides give informative tours for groups around the ship. Restoration of ship with repairs and maintains battleship physical plant. Assist with office work such as record keeping
Caring Hospice Services

Eastgate Business Center
102 Gaither Drive, Suite 2
Mt. Laurel, NJ 08054

Job and Description: Volunteers are trained to comfort and entertain clients, administer respite care for family by doing light housework and cooking. Caring Hospice provides end of life care to the terminally ill.

CASA Court Appointed Advocate

PO Box 240
12 Franklin Street
Bridgeton, NJ 08302

Job and Description: Advocates for the abused and neglected children. Advocate for the child's best interest as far as their education, medical and social needs. Casa is an independent branch of government constitutionally entrusted with fair and just resolution of disputes.
Center for Family Services

Glassboro Administrative Office
250 S. Delsea Drive
Glassboro, NJ 08028

Job and Description:

Assistance with youth supervision, providing different activities for youth. Arts and crafts, gardening, baking, games etc. Youth interaction and supervision. The mission of Center for Family services is to support and empower individuals and families through vision, hope and strength.

Central Early Childhood Center

1447 Delsea Drive
Deptford, NJ 08096

Job and Description:

Work with classroom teachers. Work in library. Provide assistance with reading to the children. It is a public school that serves 576 students in grades PK to K1.
Colonial Manor Church, Food Bank

Tatum and Elberne Avenue
Woodbury, NJ 08096

Job and Description: Volunteers to provide service through congregate meals, as well as meal delivery to shut-ins, low income, frail and minority seniors in Gloucester County.

Contact Community Helplines

PO Box 8465
Cherry Hill, NJ 08002

Job and Description: Telephone reassurance program through the United Way. Training provided to volunteers before being assigned a client to call.

Connected Mentoring Advocacy

Paulsboro Community Development Center
1540 Swedesboro Ave.
Paulsboro, NJ 08066

Job Description:
In-home mentoring of families across Gloucester County for family self sufficiency. Training provided by the Victory group of Paulsboro at two locations.
Cultural & Heritage Commission
College Center
1400 Tanyard Road
Gloucester County College Sewell, NJ 08080

Job and Description: Art show hostess, fund raising, mailers, art committee work, art check in, art display.

Division of Senior Services
Rt. 45 & Budd Blvd
PO Box 337
Woodbury, NJ 08096

Job Description: Varied office duties.

East Greenwich Library
535 Kings Highway
Box 26
Mickleton, NJ 08056

Job and Description: Library assistant. Volunteers will help shelve new books and weed out the old books. Also help answer phones during major fund raisers. Overall ease the workload of the library staff.
Emanuel Cancer Foundation

1301 N. Broad Street
Woodbury, NJ 08096

Job and Description: Food Distribution– Helping with special events and fund raisers, delivering groceries, help with public relations, and general office assistance. Emmanuel Cancer Foundation provides direct services, without charge, to NJ families that have a child stricken with cancer. The service program includes in-home professional counseling, emergency financial support, material assistance.

Evergreen School

160 N. Evergreen Avenue
Woodbury, NJ 08096

Job and Description: Classroom aides helping teachers with the children. In projects such as reading assistance, help with field trips, assisting teacher with materials (shopping, laminating, copying, cutting, and children’s activities.)
Family Promise of Gloucester County
Interfaith Hospitality Network

1002 South Main Street—Second Floor
Williamstown, NJ 08094

Job and Description: Van drivers, dinner host, evening host, overnight host, morning host, and activities assistant. Family promise mission is to provide sleeping accommodations, food, case management, and hospitality to homeless families.

First Presbyterian Church of Pitman

305 S. Broadway
Pitman, NJ 08071

Job and Description: Food Pantry assistance.

Friendly Visitor

1400 Tanyard Road
Sewell, NJ 08080

Job and Description: Visits or call shut-in Senior citizens and also provides assistance with mail and bill organization.
**GCC Art Show**

GCC-1400 Tanyard Road  
Sewell, NJ 08080  

**Job and Description:** Host/Hostess during Art Show that is held in June of each year which is held in the College Center/Art Gallery on the campus of Gloucester County College.

**GED/ABE Programs**

Students Services  
GCC-1400 Tanyard Road  
Sewell, NJ 08080  

**Job and Description:** Tutors to help residents that have not graduated from high school in the areas of math, reading & writing. The classes are located in the Instructional Center on the Gloucester County College Campus. The General Education degree Director will provide training and guidance.

**Gibbstown Food Bank**

Paulsboro-Gibbstown Ministerial  
1534 Pine Street  
Paulsboro, NJ 08066  

**Job and Description:** Food collection and Pantry Organization.
Glassboro Child Development Center
31 S. Main Street
Glassboro, NJ 08028

Job and Description: Tutoring children through play, developmentally appropriate practices, office assistance, board members, homework aides, and playground aides.

Glassboro Intermediate School
202 N. Delsea Drive
Glassboro, NJ 08028

Job and Description: Tutors to improve reading and math skills, overall skills to improve the children's self-esteem and a greater enthusiasm for school and learning.

Glassboro Library
2 Center Street & College Ave
Glassboro, NJ 08028

Job and Description: Volunteers to help shelve new books, answer phones, and clerical duties.

Glassboro Schools
N. Delsea Drive
Glassboro, NJ 08028

Job and Description: Tutor students in the courses of reading and math overall skills to improve the children's self-esteem and a greater enthusiasm for school and learning.
**Gloucester County Library**
389 Wolfert Station Road
Mullica Hill, NJ 08062

*Job and Description:* Library assistants who may help shelve new books, clerical help as needed, delivery of materials to homebound patrons, and help with summer children's programs.

**Gloucester County Office for Disabled**
VISCOP
PO Box 337
Woodbury, NJ 08096

*Job and Description:* Volunteers needed to assist disabled county citizens by reading newspapers, manuals, and help with meetings.

**Gloucester County Parks & Recreation**
6 Blackwood-Barnsboro Road
Sewell, NJ 08080

*Job and Description:* Help assist in recreational programs and activities for the enjoyment of Gloucester Co residents.

**Gloucester County Division of Senior Services**
Rte. 45 & Budd Blvd.
Woodbury, NJ 08096

*Job and Description:* Clerical work which includes general office duties.
**Golden Gate Child Care Development Center**

253 Maple Street  
Clayton, NJ 08312  

**Job and Description:** Daycare assistance to help with field trips, snack times, and general mentor to the children.

**Guardian Angel School**

Second Street  
Gibbstown, NJ 08027  

**Job and Description:** Assisting Teachers with the classroom activities

**Habitat for Humanity**

10 Wildwood Avenue  
Pitman, NJ 08071  

**Job and Description:** Volunteers needed for construction, administrative office skills, help with the re-store and retail sales.

**Harrison Twp. Elem. School**

120 Main Street  
Mullica Hill, NJ 08062  

**Job and Description:** Volunteers will assist teachers with classroom activities. Tutor students that need reading assistance with flash cards.
Heart of Gloucester County

Senior Corps office
1400 Tanyard Road
Sewell, NJ 08080

Job Description:

Chat line operator and/or Warm line operator. Helping families find the resources to remain independent and self sufficient.

Heartland Hospice

800 Jessup Road, Suite 807
Thorofare, NJ 08086

Job and Description: Volunteers to provide clerical assistance, patient care, bereavement, and vigil. Which may involve assistance in filing, preparation of admissions/discharge packets. Provide friendly visitor service as companions to patients and their families. Provide grief support and provide companionship or relief to patients and their families.

Holly Glen School

900 N. Main Street
Williamstown, NJ 08094

Job and Description: Tutors to assist students with Reading and Math. Lesson plan and topic to be supplied by the teacher.
Johnson Memorial Library

670 Ward Drive
Deptford, NJ 08096

**Job and Description:** Volunteers to help shelve new books, DVDs, CDs, organize magazines, and newspapers, answer phones, and other clerical duties.

Kemble Memorial Church

19 S. Broad Street
Woodbury, NJ 08096

**Job and Description:** General office work, and food bank assistance consisting of restocking and arranging shelves, sorting and bagging bulk food items, checking expiration dates, and packing groceries for families.

Literacy Volunteers of America

PO Box 1106
Turnersville, NJ 08012

**Job and Description:** Volunteers will be trained to work one-on-one or in small groups to help non-English speaking adults learn conversational English. They would also tutor adults and elementary students that need help with basic reading, writing, and math skills.
Mantua Center City School

301 Columbus Drive
Center City
Mantua, NJ 08051

Job and Description: Tutors to assist students with Math and Reading. Lesson plan and topics to be supplied by teacher.

Margaret Clifford School

601 Auburn Avenue
Swedesboro, NJ 08085

Job and Description: Tutors to assist students with Math and Reading. Lesson plans and topics to be supplied by teacher.

Margaret Heggan Library

208 East Holly Avenue
Hurffville, NJ 08080

Job and Description: Volunteers to help shelve new books, answer phones, and light clerical duties.
McGowan Library—Pitman
15 Pitman Avenue
Pitman, NJ 08071

Job and Description: Volunteers to help shelve new books, answer phones, and clerical duties.

Meadowview Nursing Home
1328 Black Horse Pike
Williamstown, NJ 08094

Job and Description: Activities assistants to help residents with crafts, decorating, playing cards, etc. supervise the activities to ensure residents participate safely as much as they are able to do so.

Monroe Library
306 S. Main Street
Williamstown, NJ 08094

Job and Description: Volunteers to help shelve new books, answer phones, shelve DVDs, CDs, help retrieve things for inter-library loans and clerical duties.

Mother & Child Residential Service
682 N. Broad Street
Woodbury, NJ 08096

Job and Description: Provide help and advice to young women who are 18 or older accumulate mothering and parenting skills. Help residents develop new living skills and provide on-site counseling and educational opportunities for these “at risk” families.
Oak Valley School

525 College Blvd.
Wenonah, NJ 08090

Job and Description: Tutor students after school in reading skills and when necessary, math skills using one-on-one mentoring and educational materials.

Paulsboro High School

Delaware Street
Paulsboro, NJ 08066
856-423-2222

Job and Description: Tutors to assist students with Reading and Math. Lesson plans and topics to be supplied by classroom teacher.

Pitman Manor

535 N. Oak Avenue
Pitman, NJ 08071

Job and Description: Volunteers to assist in activities, Rehabilitation therapy assistants, Special events volunteers and Friendly visitors to the residents and friendly shopper.
Presbyterian Church

300 University Blvd.
Glassboro, NJ 08028

Job and Description: Volunteer needed as an Office Aide

Reassurance Callers

Rte. 45 & Budd Blvd.
Woodbury, NJ 08096

Job and Description: Make scheduled home phone calls to senior citizens living alone. Ask if they are remembering to eat and take medications.

Robin’s Nest, Inc.

42 S. Delsea Drive
Glassboro, NJ 08026

Job and Description: Mentors needed. One evening per month attend a two hour support group. Mentors initiate and sustain the relationship by maintaining regular visits (at least 2 per month). All mentors must attend training for 2 hours. No Fee.
Rutgers Coop 4-H Program

1200 N. Delsea Drive
Clayton, NJ 08028

Job and Description: Master Gardener will train volunteers who assist Rutgers New Jersey Agricultural Experiment Station (NJAES) Cooperative Extension in its mission to deliver horticulture programs and information to the general public.

Rutgers Cooperative extension 4H Youth Development:
In need of volunteers who like to be outdoors to help keep trails clean and work on several small projects being built at their Williamstown site. Their Mullica Hill fairgrounds always needs help laying trails for walking, exhibits at the fair grounds, laying out trails and many other projects.

S. Harrison Township Schools

904 Mullica Hill Road
PO Box 112
Harrisonville, NJ 08039

Job and Description: Tutors to assist students with Reading and Math. Lesson plan and topic to be supplied by the classroom teacher.
Samaritan Hospice

5 Eves Drive
Marlton, NJ 08053

Job and Description: Volunteers needed as respite support, visit with client while family member does yard work or takes a nap to refresh themselves. Provide friendly visitor service as companion to patients and their families. Also, provide clerical assistance filing and preparing admissions/discharge packets.

Serv-A-Tray

NJ Division of Senior Services
Rt. 45 & Budd Blvd.
Woodbury, NJ 08096

Job and Description: Drivers to deliver meals to elderly and disabled shut-ins not able to cook.

Shades

23 Abbington Lane;
Sewell, NJ 08080-1825

Job and Description: Help visually impaired at meetings for the Blind which are held at Gloucester County Library. Meetings are held the 4th Thursday each month from 12:00 Noon to 2:00PM.
**SHIP**

State Health Insurance Program  
1400 Tanyard Road  
Sewell, NJ 08080  
856-468-1742

**Job and Description:**  
Medicare Insurance counselors. Training provided by the Senior Corps program and Medicare. Program was developed to counsel residents 65 and or disabled on Medicare on prescription and health insurance choices. 5 day training and open book test upon completion. Counselors must provide 5 hours of volunteer counseling per month to remain certified.

**Special Transportation Services**

NJ Division of Senior Services  
Rt. 45 & Budd Blvd.  
Woodbury, NJ 08096

**Job and Description:** Drive residents to appointments and to go out to local shopping centers.

**St. John of God**

1145 Delsea drive  
Westville Grove, NJ 08093

**Job and Description:** This school is for children and young adults with mental disabilities. Volunteers are needed to assist students with reading and math and also help with training for restaurant and small factory.
St. Mary’s Church
32 Carol Avenue
Williamstown, NJ 08094

Job and Description: Office aides or general assistance with the Sunday school program. Keep events posted and coordinate special events.

Surrogate Parent Program
1400 Tanyard Road
Sewell, NJ 08080

Job and Description: Volunteers assist with educational decisions for children that are wards of the state. Volunteers will help protect the child’s rights along with child study teams and teachers. Training is provided by the NJ Department of Education.

Elder Abuse Prevention Program
Office of the Ombudsman for Institutionalized elders.
PO Box 852 101 S. Broad Street
Trenton, NJ 08628

Job Description: Visit local Gloucester County nursing homes to preserve the rights of institutionalized elderly. Training by Ombudsman office. In abuse and neglect prevention, reporting and advocacy.
**VISCOP—Visually Impaired and Sighted Co-Partners**

The Nazarene Church  
227 North Broad Street  
Pitman, NJ 08071  

Job and Description: Assist with meal preparation, daily living instruction and guidance as well as reading to group members.

**Vitas Hospice**

521 Fellowship road  
Mt. Laurel, NJ 08054  

Job and Description: Volunteer needed for respite care, assisting family members in small amounts of time away from the patient to garden, take a nap, or just sit on the porch for a little while. Provide friendly visitor service as companion to patients and their families. Provide clerical assistance such as filing, preparing admissions and discharge packets for main office.

**Walter Hill School**

815 Kings Highway  
Swedesboro, NJ 08085  

Job and Description: Volunteers needed to tutors students in reading and math skills using flash cards. Lesson plans and topics to be supplied by classroom teacher.
Washington Township Library

208 E. Holly Avenue
Hurffville, NJ 08080

Job and Description: Assist library with shelving new books, reading to the children and some basic office work.

West Deptford Library

420 Crown Point Road
Thorofare, NJ 08086

Job and Description: Tutors to assist with basic reading and math skills. Volunteers are also needed to teach senior citizens basic computer classes. Class size is 15 to 20 students with aides for 2 hours several times per year.

West End Memorial School

Queen & Jackson Streets.
Woodbury, NJ 08096

Job and Description: Tutors to assist children with reading and math. Lesson plan and topic to be determined by classroom teacher.
Williamstown Middle School PTO

561 Clayton Road
Williamstown, NJ 08094

Job and Description:
Assorted PTO jobs as fund raising assistant, office duties, and mailers.

Woodbury Child Development Center

36 Carpenter Street
Woodbury, NJ 08096

Job and Description:
Assisting teachers with classroom duties.
What is next…. Once you find an agency and job you are interested in, please contact our Volunteer Placement Coordinator at 856-468-1742 for a one on one interview. Our Coordinator will work with you to make sure this volunteer experience is a good fit and you will feel comfortable and happy.

It is best to start with one volunteer assignment and assess if you are happy and fulfilled with the work assignment. If you find your schedule and availability permits another assignment we would be happy to help you find the perfect volunteer experience.

Our program will continue to follow you as you provide your volunteer service to the community and are here to talk, find new a new placement or mediate any issues you may be experiencing.

We will provide you with time cards and envelopes so that we are able to provide volunteer insurance coverage and record your volunteer time to enable you to attend out volunteer appreciation luncheon.

Thank you, for your sense of service and commitment to your fellow community residents.

Sincerely,
Senior Corps/Community Service Corps
Management and staff.
Those who can, do. Those who can do more,

volunteer.

~Author Unknown