

# Gloucester County Police Academy

Rowan College at Gloucester County

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May 21, 2019

Dear Alternate Route Applicant:

Attached please find the initial application for consideration to the Alternate Route Training Program. This program that allows civilians to sponsor themselves through the academy is open to those who have completed **one** of the following:

1. 60 College Credits by the end of the Fall 2019 semester from a **regionally accredited school** with a minimum GPA of 2.00 **at the time of application**. The 2.00 minimum GPA requirement is applicable to all college students, regardless of the number of credits they have earned at the time of application, **OR**
2. Two years full-time active military service by December 31, 2019. This now may be substituted for the requirement of 60 college credits.

All initial applications must be received in this office no later than **September 13, 2019, at 4:00 p.m.** **Be sure to attach a head and shoulders photograph to the initial application. Additionally, provide the following attachments:**

1. **If you are an applicant with 60 college credits**, provide us with your current **official** transcript. If you won't achieve your 60 college credits until December 2019, include a transcript showing the credits you have obtained thus far. Note: any remedial credit classes do not count toward the total of 60 college credits. **No copies of college degrees will be accepted in lieu of an official transcript.**
2. **If you are an applicant with at least two years full-time active military service**, you must attach a copy of your DD214 to your application. If you have college credits in addition to your military experience, provide us with a current official transcript as well.
3. **Guidelines for photographs: Your photograph must be a color photograph taken within the last 60 days. Photographs should not exceed 4" X 3" and should be strictly a head and shoulders shot against a plain background. No props or hats are permitted. Applicants should be properly clothed and think of the photo as one to be submitted with a job application.**
4. **\$40.00 NON-REFUNDABLE application fee. Enclose a money order or cashier's check payable to Gloucester County Police Academy. Personal checks or cash will not be accepted.**

Alternate Route Initial Application Letter

May 21, 2019

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Any initial applications without the required attachments will not be accepted and returned immediately. Once again, **unofficial transcripts are not acceptable**, and the required official transcript must accompany your submitted paperwork. We will not accept a transcript mailed to us separately from the rest of the application package, so keep this in mind when ordering transcripts. Have your official transcript sent to you directly, not the police academy. If feasible, it is in your best interest to go directly to your college to pick up your transcript.

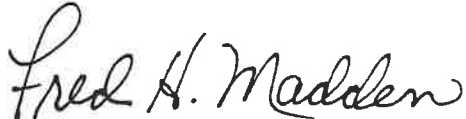
I have enclosed a list of automatic disqualifiers. If any of these situations apply to you at this time, do not submit an application to us. If you have any questions, feel free to contact me.

After the application deadline, all eligible applicants who return this document with all required attachments will receive an email invitation to participate in phase one of the selection process, the written examination, which will be conducted in early October in a location on campus to be determined. If you do not report for the test, **YOU WILL NOT BE ABLE TO CONTINUE THE APPLICATION PROCESS. MAKE-UP TESTS WILL NOT BE GIVEN.** Individuals who pass the written test will be invited to take a physical fitness assessment to be held on a Saturday in mid to late October, at 7:30 a.m. More details will follow.

Bear in mind that this is a daytime program costing approximately \$1,800 to accepted candidates.

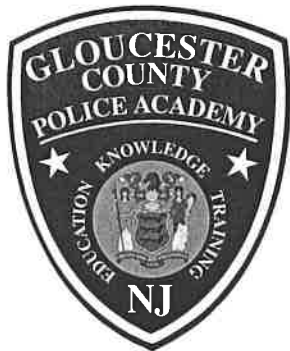
If you have any additional questions or concerns about the program, call Sue Rothfuss, Office Manager, or Donna Sentell, Office Assistant, at (856) 415-2266.

Sincerely,

A handwritten signature in cursive script that reads "Fred H. Madden". The signature is written in black ink and is positioned above the printed name and title.

Fred H. Madden  
Director

FHM/slr  
attachments



# INITIAL ENROLLMENT APPLICATION GLOUCESTER COUNTY POLICE ACADEMY ALTERNATE ROUTE TRAINING

PLEASE PRINT

NAME: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ WORK PHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ AGE: \_\_\_\_\_ SOC. SEC. #: \_\_\_\_\_

CITIZENSHIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_ MUNICIPALITY: \_\_\_\_\_

PLACE PHOTO HERE.  
(PLEASE SUPPLY WHEN RETURNING  
INITIAL APPLICATION.)  
NOTE: PHOTO MUST BE A RECENT SHOT OF  
YOUR HEAD AND SHOULDERS! PLEASE  
SEE PHOTO GUIDELINES IN THE ATTACHED  
COVER LETTER.

**PLEASE BE SURE TO ATTACH YOUR OFFICIAL COLLEGE TRANSCRIPT OR A  
COPY OF YOUR DD214 TO THIS APPLICATION! ALSO INCLUDE YOUR \$40.00  
APPLICATION FEE PAYABLE TO GLOUCESTER COUNTY POLICE ACADEMY.  
PAYMENT SHOULD BE MADE VIA MONEY ORDER OR CASHIER'S CHECK  
ONLY. NO CASH OR PERSONAL CHECKS!**

## **GLOUCESTER COUNTY POLICE ACADEMY**

### **AUTOMATIC DISQUALIFIERS – ALTERNATE ROUTE PROGRAM**

1. The applicant was convicted of an indictable offense or is presently under an indictment.
2. The applicant was convicted of any offense involving domestic violence.
3. The applicant was convicted of two or more offenses of driving while Intoxicated as defined under N.J.S.A. 39:4-50 or was convicted of driving while intoxicated as defined under N.J.S.A. 39:4-50 within the last five years.
4. The applicant is currently on probation or has been on probation at any time within the last 12 months.
5. If the applicant pled guilty or has been found guilty of any motor vehicle moving violation five or more times within the past two years.
6. The applicant has been dishonorably discharged from any branch of military service or law enforcement agency.
7. The applicant was adjudicated by a court or found by an employer to have violated any person's civil rights.
8. The applicant was convicted of an offense involving or touching on previous public office, position or employment. See N.J.S.A. 2C:51-2(d).
9. The applicant, having been a citizen of the United States, has renounced his or her citizenship.
10. The applicant is subject to a restraining order for harassing, stalking, or threatening, or a restraining order for any domestic violence related offense.
11. The applicant sold, manufactured or distributed any illegal controlled substance in his or her life.
12. The applicant engaged in the unauthorized usage of any illegal drug while employed in a position of public trust.