

# GLOUCESTER COUNTY POLICE ACADEMY

*Rowan College at Gloucester County*  
1400 Tanyard Road, Sewell, NJ 08080  
Fax: 856-468-7307



*Fred H. Madden*  
Director  
856-415-2272  
fmadden@rcgc.edu

*James R. Sentell*  
Training Coordinator  
856-415-2244  
jsentell@rcgc.edu

*John A. Fresne*  
Range Master  
856-468-5000, ext. 6389  
jrfresne@rcgc.edu

*Susan L. Rothfuss*  
Office Manager  
856-415-2266  
srothfuss@rcgc.edu

July 1, 2017

Dear Alternate Route Applicant:

Attached please find the initial application for consideration to the Alternate Route Training Program. This program that allows civilians to sponsor themselves through the academy is open to those who have completed one of the following:

1. 60 College Credits by the end of the Fall 2017 semester from a regionally accredited school with a minimum GPA of 2.00 at the time of application. The 2.00 minimum GPA requirement is applicable to all college students, regardless of the number of credits they have earned at the time of application, OR
2. Two years full-time active military service by December 31, 2017. This now may be substituted for the requirement of 60 college credits.

All initial applications must be received in this office no later than **September 15, 2017, at 4:00 p.m.** Be sure to attach a head and shoulders photograph to the initial application. Additionally, be sure to provide the following attachments:

1. **If you are an applicant with 60 college credits**, provide us with your current official transcript. If you won't achieve your 60 college credits until December 2017, include a transcript showing the credits you have obtained thus far. Note: any remedial credit classes do not count toward the total of 60 college credits. **No copies of college degrees will be accepted in lieu of an official transcript.**
2. **If you are an applicant with at least two years full-time active military service**, you must attach a copy of your DD214 to your application. If you have college credits in addition to your military experience, provide us with a current official transcript as well.
3. **Guidelines for photographs: Your photograph must be a color photograph taken within the last 60 days. Photographs should not exceed 4" X 3" and should be strictly a head and shoulders shot against a plain background. No props or hats are permitted. Applicants should be properly clothed and think of the photo as one to be submitted with a job application.**
4. **\$40.00 NON-REFUNDABLE application fee. Enclose a money order or cashier's check payable to Gloucester County Police Academy. Personal checks or cash will not be accepted.**

Alternate Route Initial Application Letter

July 1, 2017

Page 2

Any initial application without the required attachments will not be accepted and returned immediately. Once again, **unofficial transcripts are not acceptable**, and the required official transcript must accompany your submitted paperwork. We will not accept a transcript mailed to us separately from the rest of the application package, so keep this in mind when ordering transcripts. Have your official transcript sent to you directly, not the police academy. If feasible, it is in your best interest to go directly to your college to pick up your transcript.

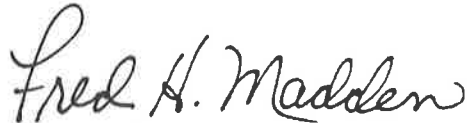
I have enclosed a list of automatic disqualifiers. If any of these situations apply to you at this time, do not submit an application to us. If you have any questions, feel free to contact me.

After the application deadline, all eligible applicants who return this document with all required attachments will receive an email invitation to participate in phase one of the selection process, the written examination, which will be conducted at 1:00 p.m. in room 430 of the Instructional Center on Wednesday, October 4, 2017. If you do not report for the test, **YOU WILL NOT BE ABLE TO CONTINUE THE APPLICATION PROCESS. MAKE-UP TESTS WILL NOT BE GIVEN.** Individuals who pass the written test will be invited to take a physical fitness assessment to be held on a Saturday in mid to late October, at 7:30 a.m. More details will follow.

Bear in mind that this is a daytime program costing approximately \$1,800 to accepted candidates.

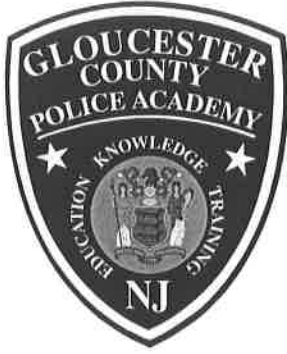
If you have any additional questions or concerns about the program, call Sue Rothfuss, Office Manager, or Donna Sentell, Office Assistant, at (856) 415-2266.

Sincerely,

A handwritten signature in cursive script that reads "Fred H. Madden".

Fred H. Madden  
Director

FHM/slr  
attachments



# INITIAL ENROLLMENT APPLICATION GLOUCESTER COUNTY POLICE ACADEMY ALTERNATE ROUTE TRAINING

PLEASE PRINT

NAME: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

HOME PHONE NUMBER: \_\_\_\_\_ WORK PHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ AGE: \_\_\_\_\_ SOC. SEC. #: \_\_\_\_\_

CITIZENSHIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_ MUNICIPALITY: \_\_\_\_\_

**PLACE PHOTO HERE.**

**(PLEASE SUPPLY WHEN RETURNING  
INITIAL APPLICATION.)**

**NOTE: PHOTO MUST BE A RECENT SHOT OF  
YOUR HEAD AND SHOULDERS! PLEASE  
SEE PHOTO GUIDELINES IN THE ATTACHED  
COVER LETTER.**

**PLEASE BE SURE TO ATTACH YOUR OFFICIAL COLLEGE TRANSCRIPT OR A COPY OF YOUR DD214 TO THIS APPLICATION! ALSO INCLUDE YOUR \$40.00 APPLICATION FEE PAYABLE TO GLOUCESTER COUNTY POLICE ACADEMY. PAYMENT SHOULD BE MADE VIA MONEY ORDER OR CASHIER'S CHECK ONLY. NO CASH OR PERSONAL CHECKS!**

## **GLOUCESTER COUNTY POLICE ACADEMY**

### **AUTOMATIC DISQUALIFIERS – ALTERNATE ROUTE PROGRAM**

1. If you were ever convicted of an Indictable offense, or presently under an indictable conviction expungement
2. If you were ever convicted of any offense involving domestic violence.
3. If you were ever convicted of any offense involving a “controlled dangerous substance.”
4. If you were ever convicted of any offense involving public office, position, or employment, e.g., school board, township committee, etc.
5. If you were ever adjudicated to have committed an act of juvenile delinquency. “Juvenile Delinquency” here means the commission of an act which, if committed by an adult, would constitute an indictable offense.
6. If you were ever adjudicated by a court or found by an employer to have violated and person’s civil rights in this state or any other state.
7. If you are currently on criminal probation or have been on criminal probation at any time within the past 12 months in this state or any other state.
8. If you participated in a program of supervisory treatment or pre-trial intervention for an indictable offense under N.J.S.A. 2C:43-12 or an out-of-state equivalent.
9. If you have been convicted of driving while intoxicated two or more times, or once during the past five years.
10. If your driving privilege is suspended or revoked in this state or any other state.
11. If you were dishonorably discharged from any branch of military service or law enforcement agency.
12. If you have ever renounced your United States citizenship.
13. If you are currently subject to a final domestic violence restraining order.
14. If you were ever terminated or asked to resign from public office, position, or government employment for misconduct involving such public office, position, or employment.

15. If you have possessed or used marijuana or hashish in violation of a disorderly persons offense within the past ten years.
16. If you, within the past ten years, have possessed or used any other illegal drug or drugs, including anabolic steroids, other than those prescribed or provided by a physician or purchased over the counter. Includes indictable amounts of marijuana or hashish.
17. If you have sold or given an illegal drug to another person during your lifetime.
18. If you have manufactured an illegal drug at any time during your life.
19. If you have been convicted of "Crimes Against Children."